

International Chair in Bioethics – ICB

Training Program Committee - TPC

Guidelines and Criteria

Auspices/Cooperation and Use of Logo

General

1. The **ICB** is pleased to announce that it welcomes and encourages the conduct of training programs, courses, seminars, etc. concerning aspects related to bioethics ("**Training Programs**") in cooperation with it and/or under its auspice (including the use of the **ICB Logo**).
2. Entities internal to the ICB (such as Units, Departments and members of the International Forum of Teachers - IFT), and entities external to the ICB that wish to hold a Training Program are invited to fill out the attached **Application Form** and submit it by the following e-mail (executive.secretary.icb@gmail.com) to the **ICB Secretariat** (please, submit a separate Application Form for each requested Training Program).
3. Please submit the Application Form/s as early as possible and at least 45 days before holding the program, if it is an internal entity of the ICB, and/or 75 days if it is an entity external to the ICB.

Training Program Committee - TPC

4. All requests will be forwarded by the ICB secretariat to the **Training Program Committee - TPC** appointed for this purpose by the Head of the ICB.
5. All requests will be responded by the **TPC** (through an e-mail notification) as soon as possible and no later than 21 days from the date of their submission as far as it concerns an entity internal to the ICB or an entity external to the ICB that has already transferred and/or is transferring Training Programs with the ICB, and/or no later than 30 days as far as it concerns an entity external to the ICB that has not been transferring Training Programs in collaboration/auspice with the ICB.
6. Training Programs (and certificates – see below) approved by the **TPC** will be allowed to take place as planned.

Certificates

7. Entities seeking to grant certificates of participation in Training Programs bearing the **Name and Logo** of the ICB (alone or together with their name & logo and/or with the name and logo of other entities), are kindly requested to attach to the Application Form **a sample** of the certificate they wish to grant to the participants of the Training Program.
8. A certificate that will be approved by the **TPC**, will bear the signature of the Head of the ICB, alongside the signature(s) of the representative(s) of the entity that will deliver the Training Program.
9. Issuing the certificates and delivering them to the participants will be done by and under the responsibility of the entity that delivered the Training Program.
10. The entity organizing the Training Program will, at the end of the Training Program, transfer, **via e-mail** (in a centralized delivery), the certificates bearing the names of the participants in the Training Program, to the **ICB Secretariat**, which will ensure that they are returned (in a centralized delivery) to the organizing entity by e-mail **within a week** of receiving them at the secretariat, bearing the signature of the Head of the ICB.

Use of Logo & Name of the ICB

11. Entities external to the ICB whose training programs have been approved, as mentioned, may use the name and Logo of the ICB only in connection with an approved Training Program (on certificates and correspondences in connection with the approved Training Program).

Please Note:

1. The ICB is **not involved nor is responsible in any way for the content or any other aspect** of the program and the responsibility for its content as well as in any other point related to it **lies exclusively with the requesting entity**.
2. The ICB declares in the clearest way, that in its activities in general as well as in providing its auspices and/or cooperation with the requesting entity, it is **completely devoid of political messages**.

The ICB embraces any entity that aspires to promote issues related to bioethics and will be keen to cooperate accordingly.

Prof. Natalia Oliva Teles – Head of the TPC

Prof. Sashka Popova – Member of the TPC

Dr. Ilan Keidar – Member of the TPC